

**Valley Collaborative**

Financial Statements

For the Year Ended June 30, 2019

**Valley Collaborative**  
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For the Year Ended June 30, 2019

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**FRITZ DEGUGLIELMO LLC**  
**CERTIFIED PUBLIC ACCOUNTANTS**  
**& BUSINESS ADVISORS**

**INDEPENDENT AUDITOR'S REPORT**

To the Board of Directors of  
Valley Collaborative  
Billerica, Massachusetts

**Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Valley Collaborative, a collaborative organized under the Laws of the Commonwealth of Massachusetts, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise Valley Collaborative's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Valley Collaborative, as of June 30, 2019, and the respective changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, OPEB Plan – Required Supplementary Information, and pension schedules on pages 3-6 and 29-35 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 23, 2019, on our consideration of Valley Collaborative's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Valley Collaborative's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Valley Collaborative's internal control over financial reporting and compliance.



Certified Public Accountants

Newburyport, Massachusetts

October 23, 2019

**Valley Collaborative**  
Management's Discussion and Analysis  
(unaudited)  
June 30, 2019

Our discussion and analysis of Valley Collaborative's ("The Collaborative") financial performance provides an overview of the Collaborative's financial activities for the fiscal year ended June 30, 2019 with comparative information from the fiscal years ended June 30, 2018 and 2017. Please read it in conjunction with the financial statements that begin on page 7.

**Overview of Financial Statements**

This discussion and analysis is intended to serve as an introduction to the Collaborative's financial statements. The Collaborative's financial statements comprise three components: 1) government-wide financial statements; 2) fund financial statements; and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide Statements:**

The government-wide financial statements report information about the Collaborative as a whole using accounting methods similar to those used by private sector companies.

- The **Statement of Net Position** presents information on all of the Collaborative's assets and liabilities with the difference between the two reported as net position. It is one way of measuring the Collaborative's financial health or position.
- The **Statement of Activities** presents information showing how the Collaborative's net position changed during the most recent fiscal year. All of the current year's revenues and expenses are accounted for in the Statement of Activities regardless of when cash is received or paid.

Over time, increases or decreases in the Collaborative's net position is an indicator of whether its financial position is improving or deteriorating. The reader will also need to consider other non-financial factors such as changes in economic conditions when evaluating the overall financial health of the Collaborative.

**Fund Financial Statements:**

Funds are accounting devices used to keep track of specific sources of funding and spending in particular categories: governmental funds, proprietary funds, and fiduciary funds. Presently, the Collaborative has only governmental and fiduciary funds.

- **Governmental funds** – The Collaborative's basic services are included in governmental funds, which generally focus on: 1) how cash and other financial assets that can readily be converted to cash flow in and out, and 2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps to determine whether there are more or fewer financial resources that can be spent in the near future to finance the Collaborative's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, additional information (reconciliation schedules) is provided following the governmental funds statements that explains the relationship (or differences) between these two types of financial statement presentations.
- **Fiduciary fund** – Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Collaborative's own programs.

**Notes to the Financial Statements:**

The Notes to the Financial Statements provide additional information that is essential to a full understanding of the information provided in the Collaborative's financial statements.

**Valley Collaborative**  
Management's Discussion and Analysis  
(unaudited)  
June 30, 2019

**Required Supplementary Information:**

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

**Government-Wide Financial Highlights**

**Collaborative's Net Position:**

ASSETS AND DEFERRED OUTFLOWS OF RESOURCES

	<u>2019</u>	<u>2018</u>	<u>2017</u>
Current Assets	\$ 7,102,522	\$ 8,697,091	\$ 9,108,104
Property & Equipment, net	7,417,038	-	-
Deferred Outflows Related to OPEB	<u>2,279,552</u>	<u>7,452,044</u>	<u>7,662,561</u>
	<u>\$16,799,112</u>	<u>\$16,149,135</u>	<u>\$16,770,665</u>

LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION

Liabilities			
Current Liabilities	\$ 1,181,893	\$ 3,134,663	\$ 3,200,904
Long Term Liabilities	<u>2,252,415</u>	<u>491,676</u>	<u>-</u>
Total Liabilities	<u>3,434,308</u>	<u>3,626,339</u>	<u>3,200,904</u>
Deferred Inflows Related to OPEB	<u>1,484,142</u>	<u>-</u>	<u>-</u>
Net Position			
Unrestricted	\$ 3,146,249	\$ 3,550,485	\$ 4,378,081
Restricted – grants and contributions	17,375	20,267	29,119
Restricted – renovation project/capital reserve	1,300,000	1,500,000	1,500,000
Invested in capital assets, net of related debt	<u>7,417,038</u>	<u>7,452,044</u>	<u>7,662,561</u>
Total Net Position	<u>\$11,880,662</u>	<u>\$12,522,796</u>	<u>\$13,569,761</u>

During the fiscal year ended June 30, 2019, the Collaborative's overall net position decreased by approximately \$642,000. The Collaborative realized a decrease in net position from operations, including depreciation on capital assets and other postemployment benefits expense, of approximately \$142,000, net of credits to member districts of \$500,000.

During the fiscal year ended June 30, 2018, the Collaborative's overall net position decreased by approximately \$1,047,000. The Collaborative realized an increase in net position from operations, including depreciation on capital assets and other postemployment benefits expense, of approximately \$1,155,000, net of credits to member districts of \$2,201,859.

SUMMARY OF ACTIVITIES

	<u>2019</u>	<u>2018</u>	<u>2017</u>
Revenues/Gains*	\$20,102,252	\$19,892,921	\$18,865,126
Program Expenses/Losses*	17,409,724	16,303,259	14,590,439
Administrative Expenses/Losses*	<u>1,869,333</u>	<u>1,943,092</u>	<u>2,025,343</u>
Total Expense*	<u>19,279,057</u>	<u>18,246,351</u>	<u>16,615,782</u>
Change in net position, before increase in net retirement health benefit obligation	823,195	1,646,570	2,249,344
Increase in net retirement health benefit obligation	<u>(965,329)</u>	<u>(491,676)</u>	<u>-</u>
Change in net position	<u>(\$ 142,134)</u>	<u>\$ 1,154,894</u>	<u>\$ 2,249,344</u>

\* Excludes Massachusetts Teachers' and State Employees' Retirement Systems "on-behalf" payments, credits to members, and other postemployment benefits funding and expense.

**Valley Collaborative**  
Management's Discussion and Analysis  
(unaudited)  
June 30, 2019

Revenues

In the fiscal year ended June 30, 2019, revenues, excluding Massachusetts Teachers' and State Employees' Retirement Systems "on-behalf" payments, increased by approximately \$209,000 (1%). In the fiscal year ended June 30, 2018, revenues, excluding Massachusetts Teachers' and State Employees' Retirement Systems "on-behalf" payments, increased by approximately \$1,028,000 (5%). The changes within fiscal years are due primarily to consolidation of the Collaborative's programs and changes in student enrollment in the respective years. The Collaborative has not increased tuition rates since the fiscal year ended June 30, 2011, as other collaboratives have been required to do to fund increasing costs.

Operating Expenses

In the fiscal year ended June 30, 2019, operating expenses, excluding Massachusetts Teachers' and State Employees' Retirement Systems "on-behalf" payments, increased by approximately \$1,033,000, or 6%, compared to the fiscal year ended June 30, 2018. Student enrollment in the fiscal year ended June 30, 2019 increased by approximately 2% and the increase in operating expenses was due primarily to increases in personnel and other program costs to cover the increased enrollment. Personnel costs increased by approximately \$1,027,000 in the fiscal year ended June 30, 2019 as a result of increased staffing and cost of living adjustments. Materials, supplies and equipment costs decreased by approximately \$72,000 due to decreases of approximately \$50,000 in computer technology supplies.

In the fiscal year ended June 30, 2018, operating expenses, excluding Massachusetts Teachers' and State Employees' Retirement Systems "on-behalf" payments, increased by approximately \$1,631,000, or 10%, compared to the fiscal year ended June 30, 2017. Student enrollment in the fiscal year ended June 30, 2018 increased by approximately 5% and the increase in operating expenses was due primarily to increases in personnel and other program costs to cover the increased enrollment. Personnel costs increased by approximately \$1,376,000 in the fiscal year ended June 30, 2018 as a result of increased staffing and cost of living adjustments. Materials, supplies and equipment costs increased by approximately \$280,000 due to increases of approximately \$98,000 in classroom supplies and approximately \$186,000 in computer technology supplies.

**Governmental Funds Financial Highlights**

The Collaborative reported a total general fund balance of \$4,603,254, of which \$4,533 was nonspendable and the remaining \$4,598,721 is unassigned. The fund balance increased \$561,093 over the prior fiscal year, primarily due to net operating surplus of \$861,093 decreased by \$500,000 of member credits and increased by the transfer of \$200,000 from the capital reserve fund. Accounts receivable decreased by \$920,287, primarily due to the timing of invoicing and payments from districts. Cash decreased by \$902,150.

Due to strong management, since the year ended June 30, 2013, the Collaborative has returned \$7,075,355 from its general fund in the form of cash and tuition credits to its member districts, including \$500,000 returned during the year ended June 30, 2019.

**CAPITAL ASSETS AND OTHER OBLIGATIONS**

During the fiscal year ended June 30, 2019, the Collaborative purchased and capitalized several vehicles, leasehold improvements and other equipment for use in its program with a total cost of \$680,776. During the fiscal year ended June 30, 2019, the collaborative's Board of Directors voted to transfer \$200,000 from the capital reserve fund to offset some of these expenditures.

During the fiscal year ended June 30, 2018, the Collaborative purchased and capitalized \$229,701 of renovation costs to the building it purchased in the fiscal year ended June 30, 2014. The Collaborative also purchased and capitalized several vehicles, leasehold improvements and other equipment for use in its program with a total cost of \$378,429.

**Valley Collaborative**  
Management's Discussion and Analysis  
(unaudited)  
June 30, 2019

During the fiscal year ended June 30, 2016, the Collaborative's Board of Directors approved a transfer of \$1,050,000 to its capital reserve fund in accordance with state regulations. During the fiscal year ended June 30, 2017, the Collaborative's Board of Directors approved fully funding the capital reserve fund to the maximum allowable balance of \$1,500,000. As of June 30, 2019, the balance in the capital reserve fund was \$1,300,000, after a board approved transfer from the capital reserve fund of \$200,000. This fund is considered restricted until utilized for its intended purpose.

**BUDGETARY HIGHLIGHTS**

The Collaborative's annual budget for the fiscal year ended June 30, 2019 was approved by its Board of Directors and then amended on April 12, 2019. For the fiscal year ended June 30, 2019, the Collaborative received operating revenues, excluding on-behalf payments by the Massachusetts Teachers' and State Employees' Retirement Systems, of approximately \$20,065,000 compared to final budgeted revenues of approximately \$19,861,000. The difference between actual revenues received and budgeted revenues is primarily due to higher than expected revenues from services the organization provides due to higher than expected enrollments.

The Collaborative's annual budget for the fiscal year ended June 30, 2018 was approved by its Board of Directors and then amended on March 1, 2018. For the fiscal year ended June 30, 2018, the Collaborative received operating revenues, excluding on-behalf payments by the Massachusetts Teachers' and State Employees' Retirement Systems, of approximately \$19,790,000 compared to final budgeted revenues of approximately \$19,337,000. The difference between actual revenues received and budgeted revenues is primarily due to higher than expected revenues from services the organization provides due to higher than expected enrollments.

**CONTACTING THE COLLABORATIVE**

This financial report is designed to provide readers of the financial statement an overview of the Collaborative's financial activities. If you have questions in regard to this report, contact Chris A. Scott, Ph.D., 40 Linnell Circle, Billerica, MA 01821, or at 978-528-7800.



**Valley Collaborative**  
Statement of Net Position  
June 30, 2019

**Assets**

Current Assets	
Cash and cash equivalents	\$ 5,439,436
Accounts receivable, net	1,136,006
Prepaid expenses and other assets	25,901
Cash held for municipalities	501,179
Total Current Assets	7,102,522
Non-current Assets	
Furniture, equipment, vehicles and leasehold improvements, net	7,417,038
Total Non-current Assets	7,417,038
Total Assets	14,519,560

**Deferred Outflows of Resources**

Deferred Outflows of Resources Related to OPEB	2,279,552
<b>Total Assets and Deferred Outflows of Resources</b>	<b>\$ 16,799,112</b>

**Liabilities, Deferred Inflows and Net Position**

Current Liabilities	
Accounts payable and accrued liabilities	\$ 680,714
Credits due to member districts	501,179
Total Current Liabilities	1,181,893
Non-current Liabilities	
Net OPEB liability	2,252,415
Total Non-current Liabilities	2,252,415
Total Liabilities	3,434,308

**Deferred Inflows of Resources**

Deferred Inflows of Resources Related to OPEB	1,484,142
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**Net Position**

Net Position	
Unrestricted	3,146,249
Restricted - contributions and other	17,375
Restricted - capital reserve fund	1,300,000
Invested in capital assets, net of related debt	7,417,038
Total Net Position	11,880,662
<b>Total Liabilities, Deferred Inflows and Net Position</b>	<b>\$ 16,799,112</b>

See accompanying notes to financial statements and independent auditor's report.

**Valley Collaborative**  
Statement of Activities  
For the year ended June 30, 2019

Functions/ Programs	Expenses	<u>Program Revenues</u>		Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	
<b>Governmental Activities:</b>				
Administration	\$ 1,869,333	\$ -	\$ -	\$ (1,869,333)
Education	16,693,942	17,124,975	2,909,657	3,340,690
Intergovernmental revenue and expense	3,709,658	-	3,709,658	-
Other postemployment benefits	965,329	-	-	(965,329)
Depreciation and amortization	715,782	-	-	(715,782)
<b>Total Governmental Activities</b>	<u>\$ 23,954,044</u>	<u>\$ 17,124,975</u>	<u>\$ 6,619,315</u>	\$ (209,754)
<b>General Revenue and Other:</b>				
Interest				60,945
Other				6,675
Credits to member districts				(500,000)
<b>Total General Revenue and Other</b>				<u>(432,380)</u>
<b>Change in Net Position</b>				(642,134)
<b>Net Position, Beginning of Year</b>				<u>12,522,796</u>
<b>Net Position, End of Year</b>				<u>\$ 11,880,662</u>

See accompanying notes to financial statements and independent auditor's report.

**Valley Collaborative**  
Balance Sheet  
Governmental Funds  
June 30, 2019

	<b>General Fund</b>	<b>Capital Reserve Fund</b>	<b>Nonmajor Governmental Funds</b>	<b>Total Governmental Funds</b>
<b>ASSETS</b>				
Cash and cash equivalents	\$ 4,122,061	\$ 1,300,000	\$ 17,375	\$ 5,439,436
Accounts receivable, net	1,136,006	-	-	1,136,006
Prepaid expenses and other assets	25,901	-	-	25,901
Cash held for municipalities	501,179	-	-	501,179
<b>Total Assets</b>	<b>\$ 5,785,147</b>	<b>\$ 1,300,000</b>	<b>\$ 17,375</b>	<b>\$ 7,102,522</b>
<b>LIABILITIES AND FUND BALANCES</b>				
<b>Liabilities:</b>				
Accounts payable and accrued liabilities	\$ 680,714	\$ -	\$ -	\$ 680,714
Credits due to member districts	501,179	-	-	501,179
<b>Total Liabilities</b>	<b>1,181,893</b>	<b>-</b>	<b>-</b>	<b>1,181,893</b>
<b>Fund Balances:</b>				
Nonspendable	4,533	-	-	4,533
Restricted	-	1,300,000	17,375	1,317,375
Committed	-	-	-	-
Assigned	-	-	-	-
Unassigned	4,598,721	-	-	4,598,721
<b>Total Fund Balances</b>	<b>4,603,254</b>	<b>1,300,000</b>	<b>17,375</b>	<b>5,920,629</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 5,785,147</b>	<b>\$ 1,300,000</b>	<b>\$ 17,375</b>	<b>\$ 7,102,522</b>

The accompanying notes are an integral part of these financial statements.

**Valley Collaborative**

Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position  
June 30, 2019

<b>Total fund balances, governmental funds</b>	\$ 5,920,629
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Deferred inflows relating to the other postemployment benefit obligation is not a current obligation and therefore is not reported in this fund financial statement, but is reported in the government activities of the Statement of Net Position.	(1,484,142)
Other postemployment benefit (OPEB) liability is not a current obligation and therefore is not reported in this fund financial statement, but is reported in the governmental activities of the Statement of Net Position.	(2,252,415)
Deferred outflows relating to the other postemployment benefit obligation is not a current financial resource and therefore is not reported in this fund financial statement, but is reported in the government activities of the Statement of Net Position.	2,279,552
Capital assets, net of related debt, used in governmental activities are not current financial resources and therefore are not reported in this fund financial statement, but are reported in the governmental activities of the Statement of Net Position	<u>7,417,038</u>
<b>Net position of governmental activities</b>	<u><u>\$ 11,880,662</u></u>

The accompanying notes are an integral part of these financial statements.

**Valley Collaborative**  
Statement of Revenues, Expenditures and Changes in Fund Balances  
Governmental Funds  
For the Year Ended June 30, 2019

	<b>General Fund</b>	<b>Capital Reserve Fund</b>	<b>Nonmajor Governmental Funds</b>	<b>Total Governmental Funds</b>
<b>Revenues:</b>				
Tuition and service revenues	\$ 17,124,975	\$ -	\$ -	\$ 17,124,975
Grants and contributions	2,872,647	-	37,010	2,909,657
Intergovernmental revenue	3,709,658	-	-	3,709,658
Interest	60,945	-	-	60,945
Other	6,675	-	-	6,675
Credits to member districts	(500,000)	-	-	(500,000)
<b>Total Revenues</b>	<b>23,274,900</b>	<b>-</b>	<b>37,010</b>	<b>23,311,910</b>
<b>Expenditures:</b>				
Administration	1,829,431	-	39,902	1,869,333
Program payroll	12,535,282	-	-	12,535,282
Program fringe benefits and payroll taxes	2,142,673	-	-	2,142,673
Professional and consulting fees	6,516	-	-	6,516
Transportation and travel	143,365	-	-	143,365
Rent	401,371	-	-	401,371
Maintenance	299,251	-	-	299,251
Telephone, communications and utilities	115,666	-	-	115,666
Materials, supplies and equipment	689,799	-	-	689,799
Small business expenses	211,287	-	-	211,287
Field trips	87,944	-	-	87,944
Training programs	24,684	-	-	24,684
Other	36,104	-	-	36,104
Intergovernmental expense	3,709,658	-	-	3,709,658
Capital outlay, net of debt incurred	680,776	-	-	680,776
<b>Total Expenditures</b>	<b>22,913,807</b>	<b>-</b>	<b>39,902</b>	<b>22,953,709</b>
Excess of Revenues over Expenditures	361,093	-	(2,892)	358,201
<b>Other Financing Sources:</b>				
Transfer from restricted funds	200,000	(200,000)	-	-
<b>Net Change in Fund Balances</b>	<b>561,093</b>	<b>(200,000)</b>	<b>(2,892)</b>	<b>358,201</b>
<b>Fund Balances, Beginning of Year</b>	<b>4,042,161</b>	<b>1,500,000</b>	<b>20,267</b>	<b>5,562,428</b>
<b>Fund Balances, End of Year</b>	<b>\$ 4,603,254</b>	<b>\$ 1,300,000</b>	<b>\$ 17,375</b>	<b>\$ 5,920,629</b>

The accompanying notes are an integral part of these financial statements.

**Valley Collaborative**

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of  
Governmental Funds to the Statement of Activities  
For the Year Ended June 30, 2019

**Net change in fund balances of total governmental funds** \$ 358,201

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report outlays for capital assets as expenditures because such outlays use current financial resources. In contrast, the Statement of Activities reports only a portion of the outlay as expense. The outlay is allocated over the assets' estimated useful lives as depreciation expense for the period.

Capital outlay purchases, net of debt incurred	680,776
Depreciation	(715,782)

The change in accrual for other postemployment benefits reported in the Statement of Activities does not require the use of current financial resources and, therefore, is not reported as expenditures in the governmental funds.

Net change in other postemployment benefits (OPEB) accrual	<u>(965,329)</u>
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<b>Change in net position of governmental activities</b>	<u><u>\$ (642,134)</u></u>
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**Valley Collaborative**  
Statement of Fiduciary Net Position  
Retirees' Health Insurance Trust Fund  
June 30, 2019

**Assets**

Assets	
Investments	\$ 4,039,225
Total Assets	<u>\$ 4,039,225</u>

**Net Position**

Net Position	
Net position held in trust for retirees' health insurance	\$ 4,039,225
Total Net Position	<u>\$ 4,039,225</u>

See accompanying notes to financial statements and independent auditor's report.

**Valley Collaborative**  
Statement of Changes in Fiduciary Net Position  
Retirees' Health Insurance Trust Fund  
For the year ended June 30, 2019

Additions:	
Contributions	\$ -
Investment gain	260,117
Total Additions	<u>260,117</u>
Change in Net Position	<u>260,117</u>
Net Position – Beginning of Year	<u>3,779,108</u>
Net Position – End of Year	<u><u>\$ 4,039,225</u></u>

See accompanying notes to financial statements and independent auditor's report.



**Valley Collaborative**  
Notes to Financial Statements  
June 30, 2019

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Collaborative**

Valley Collaborative (The “Collaborative”) is an educational collaborative of the school districts of Billerica, Chelmsford, Dracut, Groton-Dunstable Regional, Nashoba Valley Technical, North Middlesex Regional, Tewksbury, Tyngsborough, and Westford. The Collaborative is a public entity under the jurisdiction of its member school committees, whose appointees comprise its board of directors. The Collaborative provides high quality academic, therapeutic and vocational services to individuals referred by local school districts and social service agencies.

**Basis of Presentation**

The Collaborative's financial statements are prepared in accordance with accounting principles generally accepted in the United States of America (“GAAP”). The Governmental Accounting Standards Board (“GASB”) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The more significant accounting policies established in GAAP and used by the Collaborative are discussed below.

The Collaborative's basic financial statements include both government-wide (reporting the Collaborative as a whole) and fund financial statements (reporting the Collaborative's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business type. Governmental activities are generally financed through intergovernmental assessments or other non-exchange transactions. The Collaborative does not have any activities classified as business type activities.

**Government-wide Statements**

In the government-wide Statement of Net Position, governmental columns are presented on a consolidated basis and are reported on a full accrual, economic resource basis, which recognizes all long- term assets, receivables and deferred outflows of resources, as well as long-term liabilities, deferred inflows of resources and other liabilities reported on a full accrual basis. The Collaborative’s net position is reported in three parts—net investment in capital assets; restricted; and unrestricted. The Collaborative first utilizes restricted resources to finance qualifying activities.

The government-wide Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. The Collaborative does allocate indirect expenses to functions in the Statement of Activities if there is a reasonable basis for doing so. Depreciation is reported as one amount, in total, on the Statement of Activities, and is not allocated among the respective functions.

The government-wide focus is more on the sustainability of the Collaborative as an entity and the change in the Collaborative’s net position resulting from the current year’s activities.

**Fund Financial Statements**

The financial transactions of the Collaborative are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues and expenditures/expenses. The various funds are reported by generic classification within the financial statements.

The emphasis in fund financial statements is on the major funds in either the governmental or business-type activities categories. GASB pronouncements set forth minimum criteria (percentage of the assets and deferred outflows of resources, liabilities and deferred inflows of resources, revenues or expenditures/expenses of either fund category or the governmental and enterprise combined) for the determination of major funds. The Collaborative may electively add funds, as major funds, which have specific community focus. The nonmajor funds are combined in a column in the fund financial statements.

**Valley Collaborative**  
Notes to Financial Statements  
June 30, 2019

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – *continued***

The following governmental fund types are used by the Collaborative - the Collaborative does not use proprietary funds:

Governmental Funds:

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the Collaborative:

*General fund* - is the general operating fund of the Collaborative. It is used to account for all financial resources not accounted for and reported in another fund.

*Capital reserve fund* - used to account for and report financial resources that are restricted, committed, or assigned to be used for the acquisition, construction, or renovation of major capital facilities or equipment.

*Non-major governmental funds* - consist of other special revenue and permanent funds that are aggregated and presented in the non-major governmental funds column on the government funds financial statements.

Fiduciary Funds:

Fiduciary Funds are used to report assets held in a trustee or agency capacity for others and therefore are not available to support Collaborative programs. The reporting focus is on net position and changes in net position presented in fiduciary fund financial statements. Since by definition these assets are being held for the benefit of a third party (retirees) and cannot be used to address activities or obligations of the government, these funds are not incorporated into the government-wide statements.

**Measurement Focus and Basis of Accounting**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain compensated absences, claims and judgments which are recognized when the obligations are expected to be liquidated with current expendable available resources.

**Cash and Cash Equivalents**

The Collaborative considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. The Collaborative maintains its uncollateralized cash balances in two financial institutions, including an insured cash sweep account. The balance in the insured cash sweep account is fully insured by the Federal Deposit Insurance Company (FDIC). All other balances in the two financial institutions are insured by the Federal Deposit Insurance Company up to \$250,000. From time to time, the Collaborative maintains bank account balances in excess of the federally insured limits. The Collaborative also maintains cash and cash equivalents at the Massachusetts Municipal Depository Trust which is collateralized by its underlying assets. At June 30, 2019, the Collaborative's uninsured cash balances totaled \$5,712,225. The Collaborative monitors its exposure associated with cash and cash equivalents and has not experienced any losses in such accounts.

**Valley Collaborative**  
Notes to Financial Statements  
June 30, 2019

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – *continued***

**Fair Value Measurements and Investments**

The Collaborative has contributed \$3,150,000 to a public employee retirement trust account with U.S Bank National Association as trustee, on behalf of its retirees’ health insurance trust fund. The trustee invests the funds in Vanguard mutual funds. As of June 30, 2019, the balance in these investments consisted of the following:

	<u>Cost</u>	<u>Fair Value</u>	<u>Unrealized Gain</u>
Mutual Funds	\$3,150,000	\$4,039,225	\$889,225

All investments of the Collaborative are measured at fair value, generally based on quoted market prices in accordance with level 1 of the Fair Value Hierarchy established under GASB Statement No. 72, *Fair Value Measurement and Application*.

Net increase in the fair value on investments for the year ended June 30, 2019 was \$269,670. There were no realized gains or losses during the year ended June 30, 2019. Investment fees for the year ended June 30, 2019 were \$9,553 and were netted against investment earnings for the year.

The Collaborative manages its investments in accordance with state public finance laws that require that all moneys held in the name of the Collaborative, which are not required to be kept liquid for purposes of distribution, shall be invested in such a manner as to require the payment of interest on the money at the highest possible rate reasonably available, taking account of safety, liquidity and yield. The Collaborative has directed a local investment management service to manage the funds as conservatively as possible. However, the investments are still subject to market risk of loss. For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Collaborative will not be able to recover the value of its investments or collateral securities that are in possession of an outside party. The Collaborative’s investments are uninsured, not registered in the name of the Collaborative, and held by the counterparty’s trust department or agent but not in the Collaborative’s name.

**Operating Revenues and Expenses**

Operating revenues consist primarily of billings to member municipalities or other cities and towns for providing programs and services. The Collaborative also receives approximately 14% of its revenues under social service contracts issued by agencies of the Commonwealth of Massachusetts, excluding Massachusetts Teachers’ and State Employees’ Retirement Systems “on-behalf” payments. Operating expenses include educational costs, administrative expenses and depreciation on capital assets.

**Accounts Receivable**

Accounts receivable consist of all revenues earned at year end and not yet collected. Major receivable balances include tuitions and certain related charges. The Collaborative records its bad debts using the allowance method. As of June 30, 2019, there was an allowance for doubtful accounts of \$12,674.

**Credits Due to Member Districts**

“Credits due to member districts” represent member district credits issued during the fiscal year but not utilized by the district during the fiscal year. The funds are to be applied against future Collaborative invoices or disbursed to the member district and are not considered an agency fund of the Collaborative. “Cash held for municipalities” represents amounts to be credited or distributed to the member municipalities.

**Property and Equipment**

Property and equipment are capitalized at historical cost. Depreciation is computed on the straight-line method using estimated useful lives of two to five years for websites, computer equipment, furniture, fixtures, vehicles and program equipment and five to ten years for leasehold improvements. The Collaborative has purchased and renovated a building. The building and renovations are depreciated using estimated useful lives of 40 and 20 years, respectively.

**Valley Collaborative**  
Notes to Financial Statements  
June 30, 2019

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – *continued***

**Equity Classifications**

**Government-wide Statements**

Equity is classified as net position and displayed in three components:

*Invested in capital assets, net of related debt* - this component of net position consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of bonds, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. Deferred outflows of resources and deferred inflows of resources that are attributable to the acquisition, construction, or improvement of those assets or related debt are also included in this component of net position.

*Restricted* - this component of net position consists of restricted net assets reduced by liabilities and deferred inflows or resources related to those assets. These assets may be restricted by constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

*Unrestricted* - this component of net position is the net amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted component of net position.

**Fund Financial Statements**

Governmental fund equity is classified as fund balance. Fund balance is further classified based on the extent to which the government is bound to honor constraints on specific purposes for which amounts in the funds can be spent. Fund balances can be classified in the following components:

*Nonspendable fund balance* – consists of amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

*Restricted fund balance* – consists of amounts upon which constraints have been placed on their use whether (a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; (b) imposed by law through constitutional provisions or enabling legislation.

*Committed fund balance* – consists of amounts which can only be used for specific purposes pursuant to constraints imposed by the Collaborative's highest level of decision making, the Board of Directors. Any modification or rescission must also be made by a vote of the Board of Directors.

*Assigned fund balance* – consists of amounts that are constrained by the Collaborative's intent to be used for specific purposes. Intent is expressed by (a) the governing body itself, or (b) a Board of Directors, or official to which the governing body has delegated the authority to assign amounts to be used for specific purposes.

*Unassigned fund balance* – consists of the residual classification for the remaining fund balance. It represents amounts that have not been assigned to other funds and has not been restricted, committed, or assigned to specific purposes.

**Use of Estimates**

Management uses estimates and assumptions in preparing financial statements in accordance with generally accepted accounting principles. Those estimates and assumptions affect the reported amounts of assets and liabilities, and reported revenues and expenses. Actual results could vary from the estimates used.

**Subsequent Events**

Subsequent events have been evaluated through October 23, 2019, which is the date the financial statements were available to be issued.

**Valley Collaborative**  
Notes to Financial Statements  
June 30, 2019

**NOTE B – CAPITAL ASSETS**

A summary of depreciable capital assets follows:

	<u>Buildings &amp; Improvements</u>	<u>Furniture, Equipment &amp; Software</u>	<u>Vehicles</u>	<u>Total</u>
<u>COST</u>				
Balance, July 1, 2018	\$7,215,572	\$ 892,301	\$1,339,902	\$ 9,447,775
Additions	502,787	85,498	92,491	680,776
Disposals	—	—	—	—
	<u>7,718,359</u>	<u>977,799</u>	<u>1,432,393</u>	<u>10,128,551</u>
<u>ACCUMULATED DEPRECIATION</u>				
Balance, July 1, 2018	(1,282,315)	(597,979)	(792,937)	(2,673,231)
Additions	(353,885)	(147,020)	(214,877)	(715,782)
Disposals	—	—	—	—
	<u>(1,636,200)</u>	<u>(744,999)</u>	<u>(1,007,814)</u>	<u>(3,389,013)</u>
Net, June 30, 2019	<u>\$ 6,082,159</u>	<u>\$ 232,800</u>	<u>\$ 424,579</u>	<u>\$ 6,739,538</u>

Land in the amount of \$677,500 is not being depreciated. In fiscal 2019, the Collaborative capitalized \$502,787 for building improvements, \$92,491 for vehicles, and \$85,498 for office furniture and equipment. Depreciation expense of \$715,782 was not allocated to governmental functions. It appears unallocated on the Statement of Activities. During the year ended June 30, 2019, the board elected to transfer \$200,000 from the capital reserve fund to purchase the previously mentioned assets. The funds were not returned to the reserve account as of June 30, 2019.

**NOTE C –LEASE OBLIGATIONS**

The Collaborative leases various classroom and office spaces and office equipment under operating leases that expire at various times through June 2030. Classroom and office lease expense was \$427,710 and equipment lease expense was \$33,757 for the year ended June 30, 2019.

The future minimum lease obligations under these lease agreements are as follows:

2020	\$ 449,907
2021	415,877
2022	417,874
2023	258,122
2024	255,950
2025-2029	1,017,850
2030-2035	<u>125,000</u>
	<u>\$2,940,580</u>

**NOTE D – ACCOUNTS RECEIVABLE**

Accounts receivable consisted of the following as of June 30, 2019:

Tuition and services to districts	\$ 824,652
State contracts	<u>324,028</u>
	1,148,680
Allowance for doubtful accounts	<u>(12,674)</u>
	<u>\$1,136,006</u>

**Valley Collaborative**  
Notes to Financial Statements  
June 30, 2019

**NOTE D – ACCOUNTS RECEIVABLE – *continued***

The Collaborative has established an allowance for doubtful accounts in the amount of \$12,674. The allowance is based on specific identification of probable losses and an estimate of additional losses based on historical experience. Account balances are charged off against the allowance when it is probable the receivable will not be recovered. For the year ended June 30, 2019, there was no bad debt expense recorded for uncollectible accounts.

**NOTE E – MASSACHUSETTS TEACHERS' AND STATE EMPLOYEES' RETIREE SYSTEMS**

Plan Descriptions:

The Collaborative's employees participate in the Massachusetts Teachers' (MTRS) or State Employee' Retirement System (MSERS), statewide cost-sharing multi-employer defined benefit plans public employee retirement systems (PERS) covering all employees of local school districts within the Commonwealth of Massachusetts. The retirement systems issue publicly available annual reports that includes financial statements and required supplementary information, which may be obtained by writing to Public Employee Retirement Administration Commission (PERAC), 5 Middlesex Avenue, Suite 304, Somerville, Massachusetts, 02145.

Benefits Provided:

MSERS provides retirement, disability, survivor and death benefits to members and their beneficiaries. Massachusetts General Laws (MGL) establishes uniform benefit and contribution requirements for all contributory PERS. These requirements provide for superannuation retirement allowance benefits up to a maximum of 80% of a member's highest three-year average annual rate of regular compensation. For employees hired after April 1, 2012, retirement allowances are calculated on the basis of the last five years or any five consecutive years, whichever is greater in terms of compensation. Benefit payments are based upon a member's age, length of creditable service, and group creditable service, and group classification. The authority for amending these provisions rests with the Legislature.

Members become vested after ten years of creditable service. A superannuation retirement allowance may be received upon the completion of twenty years of creditable service or upon reaching the age of 55 with ten years of service. Normal retirement for most employees occurs at age 65; for certain hazardous duty and public safety positions, normal retirement is at age 55. Most employees who joined the system after April 1, 2012 cannot retire prior to age 60.

The MSERS' funding policies have been established by Chapter 32 of the MGL. The Legislature has the authority to amend these policies. The annuity portion of the MSERS retirement allowance is funded by employees, who contribute a percentage of their regular compensation. Costs of administering the plan are funded out of plan assets.

MTRS provides retirement, disability, survivor and death benefits to members and their beneficiaries. Massachusetts General Laws (MGL) establishes uniform benefit and contribution requirements for all contributory PERS. These requirements provide for superannuation retirement allowance benefits up to a maximum of 80% of a member's highest three-year average annual rate of regular compensation. For employees hired after April 1, 2012, retirement allowances are calculated on the basis of the last five years or any five consecutive years, whichever is greater in terms of compensation. Benefit payments are based upon a member's age, length of creditable service, and group creditable service, and group classification. The authority for amending these provisions rests with the Legislature.

Members become vested after ten years of creditable service. A superannuation retirement allowance may be received upon the completion of twenty years of creditable service or upon reaching the age of 55 with ten years of service. Normal retirement for most employees occurs at age 65. Most employees who joined the system after April 1, 2012 cannot retire prior to age 60.

The MTRS' funding policies have been established by Chapter 32 of the MGL. The Legislature has the authority to amend these policies. The annuity portion of the MTRS retirement allowance is funded by employees, who contribute a percentage of their regular compensation. Costs of administering the plan are funded out of plan assets.

**Valley Collaborative**  
Notes to Financial Statements  
June 30, 2019

**NOTE E – MASSACHUSETTS TEACHERS’ AND STATE EMPLOYEES’ RETIREE SYSTEMS –  
*continued***

Contributions:

Member contributions for MSERS vary depending on the most recent date of membership:

<u>Hire Date</u>	<u>% of Compensation</u>
Prior to 1975.....	5% of regular compensation
1975 - 1983.....	7% of regular compensation
1984 to 6/30/1996.....	8% of regular compensation
7/1/1996 to present.....	9% of regular compensation
1979 to present.....	An additional 2% of regular compensation in excess of \$30,000

Educational collaboratives contribute amounts equal to the normal cost of employees’ benefits participating in MSERS at a rate established by the Public Employees’ Retirement Administration Commission (PERAC), currently 5.6% of covered payroll. Legally, the collaboratives are only responsible for contributing the annual normal cost of their employees’ benefits (i.e., the present value of the benefits earned by those employees in any given year) and are not legally responsible for the past service cost attributable to those employees or previously retired employees of the collaboratives. During fiscal year 2019, the Collaborative’s contributions on behalf of employees totaled \$363,769.

Member contributions for MTRS vary depending on the most recent date of membership:

<u>Hire Date</u>	<u>% of Compensation</u>
Prior to 1975.....	5% of regular compensation
1975 - 1983.....	7% of regular compensation
1984 to 6/30/1996.....	8% of regular compensation
7/1/1996 to present.....	9% of regular compensation
7/1/2001 to present.....	11% of regular compensation (for teachers hired after 7/1/01 and those accepting provisions of Chapter 114 of the Acts of 2000)
1979 to present.....	An additional 2% of regular compensation in excess of \$30,000

The Commonwealth is a nonemployer contributor in MTRS and is required by statute to make all actuarially determined employer contributions on behalf of the member employers participating in MTRS. Therefore, the Collaborative is considered to be in a 100% special funding situation as defined by GASB Statement No. 68, *Accounting and Financial Reporting for Pensions* and the Commonwealth is a nonemployer contributing entity in under both MSERS and MTRS. Since the employers do not contribute directly to each system beyond the MSERS annual normal cost, there is no net pension liability to recognize. However, the notes to the financial statements must disclose the portion of the nonemployer contributing entities’ share of the collective net pension liability that is associated with the employer. In addition, the Collaborative must recognize its portion of the collective pension expense as both a revenue and pension expense.

The nonemployer contributing entities’ share of the collective net pension liability that is associated with the Collaborative was measured as of June 30, 2018 and was \$11,438,238 and \$21,737,193 under MSERS and MTRS, respectively. In fiscal 2019, the Collaborative recognized revenue and related expense of \$1,506,908 (under GASB Statement No. 68) for its portion of the collective pension expense under MSERS. In fiscal 2019, the Collaborative recognized revenue and related expense of \$2,202,750 (under GASB Statement No. 68), for its portion of the collective pension expense under MTRS. These amounts are recorded as Intergovernmental revenue and expense in the financial statements.

**NOTE F – COMPENSATED ABSENCES**

The Collaborative allows eligible employees to carryover unused vacation time up to 10 days per year and to accrue a maximum of 20 days total. At the end of the fiscal year, any unused vacation time in excess of the above amounts is forfeited. The Collaborative’s vacation accrual for the year ended June 30, 2019 was \$73,757.

**Valley Collaborative**  
Notes to Financial Statements  
June 30, 2019

**NOTE G – RISK MANAGEMENT**

The Collaborative is exposed to various risks of loss relating to torts, theft or damage of, and destruction of assets; error and omissions; injuries to employees; and natural disasters. The Collaborative has obtained a variety of commercial liability insurance policies that pass the risk of loss listed above to independent third parties. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Collaborative. Settled claims have not exceeded the insurance coverage in any of the past three fiscal years.

The Collaborative offers eligible participants access to various health and life insurance. Payment, in the form of premiums, is generally made monthly. The payments are funded in part from the Collaborative and payroll withholdings from active employee participants or direct payments from certain other eligible participants. In general, the Collaborative pays 80% of the cost of health insurance and 100% of the cost of life insurance for those participants that qualify.

**NOTE H – COMMITMENTS AND CONTINGENCIES**

The Collaborative participates in state and federal contracts, which are governed by various rules and regulations of the agencies. Costs charged to the respective programs are subject to audit and adjustment by agencies; therefore, to the extent that the Collaborative has not complied with the rules and regulations governing the refunds of any money received may be required and the collectability of any related receivable at June 30, 2019 may be impaired. In the opinion of the Collaborative, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective contracts; therefore, no provision has been recorded in the accompanying financial statements for such contingencies.

During the fiscal year 2015, the Collaborative's board members voted to enter into a line of credit agreement with a local bank. The maximum borrowing limit under the agreement is \$1,500,000 and interest is charged at a fluctuating rate equal to the bank's base rate. As of June 30, 2019, the balance of the line of credit was \$0.

**NOTE I – POSTEMPLOYMENT HEALTHCARE PLAN**

The Collaborative follows the provisions of GASB Statement No. 75, "Accounting and Financial Reporting for Postemployment Benefits other than Pensions."

Description

At the board meeting on June 18, 2015, the Collaborative's board members implemented a postemployment health care plan and voted to create a trust fund for related retiree health benefits to take effect July 1, 2015. The trust fund is held for the benefit of a third party (retiree health insurance participants) and cannot be used to address activities or obligations of the Collaborative, therefore these funds are not incorporated into the government-wide financial statements. All funds of the trust are held at Public Agency Retirement Services and are held in mutual funds. The trust is irrevocable and is exempt from federal and state income taxes under Internal Revenue Code Section 115. The sole purpose of the trust is to provide funds to pay postemployment healthcare benefits to qualified retirees. The plan has the retirees pay for 20% of the premiums for the medical insurance. As a result of establishing the trust, the Collaborative's board members voted to transfer \$3,150,000 to fund the trust.

An employee hired before April 2, 2012 shall become eligible to retire under these programs upon meeting the following conditions:

- i. Completion of 10 years of creditable service at the Collaborative
- ii. And attainment of age 55 as an active member
- iii. Or completion of 20 years of service at the Collaborative, regardless of age

An employee hired after April 2, 2012 shall become eligible to retire under these programs upon meeting the following conditions:

- i. Completion of 10 years of creditable service at the Collaborative
- ii. And attainment of age 60 as an active member



**Valley Collaborative**  
Notes to Financial Statements  
June 30, 2019

**NOTE I – POSTEMPLOYMENT HEALTHCARE PLAN - *continued***

Funding Policy

The contribution requirements of plan members and the Collaborative are established and may be amended through Collaborative ordinances. For the period ending on the June 30, 2019 Measurement Date total Collaborative premiums plus implicit costs for the retiree medical program were \$61,922. The Collaborative also made a contribution to an OPEB Trust of \$0 for a total contribution during the period of \$61,922 to be reported on the financial statement for the fiscal year ending June 30, 2019.

Investment Policy

The long-term rate of return on assets developed based on the Collaborative Investment Policy is 6.08%. The rate is comprised of a 3.95% real rate of return and 2.50% inflation assumption, net of 0.37% investment expense.

Actuarially Determined Contribution (ADC)

The Collaborative’s Actuarially Determined Contribution (ADC) is an amount actuarially determined in accordance with the parameters of GASB Statement No. 74/75 which is composed of the service cost and an amortization of the unfunded liability. We have used a 30 year flat dollar amortization of the Collaborative’s unfunded liability for the purpose of calculating ADC. The following table shows the components of the Collaboratives’s annual ADC for the fiscal year and the amount actually contributed to the plan:

<b>Actuarially Determined Contribution - Deficiency / (Excess)</b>		<b>June 30, 2019</b>
I. Service Cost		\$ 752,044
II. 30-year level dollar amortization of NOL		128,767
III. Actuarial Determined Contribution [I. + II.]		880,811
IV. Contributions in relation to the actuarially determined contribution		(61,922)
V. Contribution deficiency / (excess) [III. + IV.]		<u>\$ 818,889</u>
Covered employee payroll		\$11,092,407
Contribution as a % of covered employee payroll		0.56%
Discount Rate		4.25%
Money Weighted Rate of Return		6.88%

OPEB Liability and OPEB Expense

	<b>Fiscal Year Ended June 30, 2019</b>	
	<b>Collaborative Employees and Retirees</b>	<b>Total</b>
I. Total OPEB Liability as of June 30, 2019	\$6,291,640	\$6,291,640
II. Fiduciary Net Position as of June 30, 2019	4,039,225	4,039,225
III. Net OPEB Liability (Asset) as of June 30, 2019 [I.-II.]	2,252,415	2,252,415
IV. Service Cost	752,044	752,044
V. Interest on Net OPEB Liability (Asset), Service Cost, and Benefit Payments	374,432	374,432
VI. Projected Earnings on OPEB Plan Investments	(229,770)	(229,770)
VII. Net Recognition of Deferred (Inflows)/Outflows	130,545	130,545
VIII. Financial Statement Expense [IV.+V.+VI.+VII.]	1,027,251	1,027,251
IX. Employer Share of Costs	(61,922)	(61,922)
X. Employer (Payments) Withdrawals to/from OPEB Trust	0	0
XI. Total Employer Contribution [IX.+X.]	(61,922)	(61,922)
XII. Net OPEB Expense [VIII.+XI.]	<u>\$ 965,329</u>	<u>\$ 965,329</u>

**Valley Collaborative**  
Notes to Financial Statements  
June 30, 2019

**NOTE I – POSTEMPLOYMENT HEALTHCARE PLAN - *continued***

Effect of 1% Change in Healthcare Trend

In the event that healthcare trend rates were 1% higher than forecast and employee contributions were to increase at the forecast rates, the Total OPEB Liability as of the June 30, 2019 Measurement Date would increase to \$8,344,431 and Net OPEB Liability would increase to \$4,305,206. The corresponding Service Cost would increase to \$1,067,242. If such healthcare trend rates were 1% less than forecast and employee contributions were to increase at the forecast rate, the Total OPEB Liability would decrease to \$4,842,530 and the Net OPEB Liability would decrease to \$803,305. The corresponding Service Cost would decrease to \$539,971.

Effect of 1% Change in Discount Rates

As of the June 30, 2019 Measurement Date, if the discount rate were 1% higher than what was used in this valuation, the Total OPEB Liability would decrease to \$5,066,385 and the Net OPEB Liability would decrease to \$1,027,160. The corresponding Service Cost would decrease to \$565,732. If the discount rate were 1% lower than was used in this valuation, the Total OPEB Liability would increase to \$7,927,309 and the Net OPEB Liability would increase to \$3,888,084. The corresponding Service Cost would increase to \$1,014,337.

Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefits costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

Actuarial Cost Method:	Individual Entry Age Normal
Discount Rate:	4.25% per annum (previously 7.50%)
General Inflation Assumption:	2.50% per annum
Annual Compensation Increases:	3.00% per annum
Actuarial Value of Assets:	Market Value

Recognition of OPEB Trust Assets

The state of Massachusetts has passed legislation allowing municipal entities to establish a Trust for Other Postemployment Benefits (“OPEB”) under M.G.L. Chapter 32B, Section 20 for purposes of accumulating assets to pre-fund the liabilities under GASB 75. This legislation was amended effective November 9, 2016 to clarify who may adopt such a Trust and provide guidance on the ongoing operation of such a Trust. To the best of our knowledge, the Collaborative has established an irrevocable trust for the purposes of prefunding liabilities under GASB 74/75.

**Valley Collaborative**  
Notes to Financial Statements  
June 30, 2019

**NOTE I – POSTEMPLOYMENT HEALTHCARE PLAN - *continued***

Changes in Net OPEB Liability

	<b>Changes in Net OPEB Liability</b>		
	<b>Increase (Decrease)</b>		
	<b>Total OPEB Liability</b>	<b>Plan Fiduciary Net Position</b>	<b>Net OPEB Liability</b>
<b>I. Balances at June 30, 2018</b>	\$ 4,270,784	\$ 3,779,108	\$ 491,676
<b>II. Prior Period Adjustment</b>	-	-	-
<b>III. Balances for June 30, 2018 with Adjustment [I.+II.]</b>	4,270,784	3,779,108	491,676
<b>Changes for the year:</b>			
IV. Service Cost	752,044	-	752,044
V. Interest on Total OPEB Liability, Service Cost, and Benefit Payments	374,432	-	374,432
VI. Changes in Benefit Terms*	-	-	-
VII. Changes in assumptions**	2,659,477	-	2,659,477
VIII. Differences between actual and expected experience**	(1,703,175)	-	(1,703,175)
IX. Net Investment Income	-	260,117	(260,117)
X. Employer Contributions (Withdrawals) to/from Trust	-	61,922	(61,922)
XI. Benefit payments withdrawn from Trust	-	(61,922)	61,922
XII. Benefit payments excluding Implicit Cost	(48,295)	-	(48,295)
XIII. Implicit Cost Amount	(13,627)	-	(13,627)
XIV. Total Benefit payments including Implicit Cost [XII.+XIII.]	(61,922)	-	(61,922)
XV. Administrative and Other Charges	-	-	-
XVI. Other Charges	-	-	-
<b>XVII. Net Changes</b>			
<b>[IV.+V.+VI.+VII.+VIII.+IX.+X.+XI.+XIV.+XV.+XVI.]</b>	\$ 2,020,856	\$ 260,117	\$ 1,760,739
<b>XVI. Balances at June 30, 2019 [III.+XVII.]</b>	\$ 6,291,640	\$ 4,039,225	\$ 2,252,415

\* Recognized immediately

\*\* Amortized over 7 years

Impact of Patient Protection and Affordable Care Act (“PPACA”) Excise Tax

The Patient Protection and Affordable Care Act (“PPACA”) excise tax is expected to take effect for tax years beginning after December 31, 2021. The projected 2022 threshold amounts are \$12,511 for single coverage and \$32,676 for family coverage. For qualified retirees and those engaged in high risk professions, a “kicker” amount of \$1,650 for single coverage and \$3,450 for family coverage is expected to be added to the above thresholds.

Deferred Inflows/Outflows

<b>Deferred (Inflows)/Outflows in OPEB Expense arising from the recognition of the effects of differences between expected &amp; actual experience</b>									
<b>Fiscal</b>	<b>Differences between actual &amp; expected experience</b>	<b>Recognition Period (years)</b>	<b>Remaining Balance</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
				2019	(1,703,175)	7.00	(1,459,864)	(243,311)	(243,311)
Total Remaining Balance			(1,459,864)						
Net increase (decrease) in OPEB Expense				(243,311)	(243,311)	(243,311)	(243,311)	(243,311)	(243,311)

**Valley Collaborative**  
Notes to Financial Statements  
June 30, 2019

**NOTE I – POSTEMPLOYMENT HEALTHCARE PLAN - *continued***

Deferred (Inflows)/Outflows in OPEB Expense arising from the recognition of the effects of changes in assumption									
Fiscal	Differences between actual & expected experience	Recognition Period (years)	Remaining Balance	2019	2020	2021	2022	2023	2024
2019	2,659,477	7.00	2,279,552	379,925	379,925	379,925	379,925	379,925	379,925
Total Remaining Balance			2,279,552						
Net increase (decrease) in OPEB Expense				379,925	379,925	379,925	379,925	379,925	379,925

Deferred (Inflows)/Outflows in OPEB Expense arising from the recognition of differences between projected & actual earnings on OPEB plan investments									
Fiscal	Differences between actual & expected experience	Recognition Period (years)	Remaining Balance	2019	2020	2021	2022	2023	2024
2019	(30,347)	5.00	(24,278)	(6,069)	(6,069)	(6,069)	(6,069)	(6,071)	-
Total Remaining Balance			(24,278)						
Net increase (decrease) in OPEB Expense				(6,069)	(6,069)	(6,069)	(6,069)	(6,071)	-

**NOTE J – TAX POSITION**

The primary tax positions made by the Collaborative are the existence of Unrelated Business Income Tax and the Collaborative’s status as an exempt organization under the Internal Revenue Code. The Collaborative currently evaluates all tax positions, and makes determinations regarding the likelihood of those positions being upheld under review. For the years presented, and as a result of adoption, the Collaborative has not recognized any tax benefits or loss contingencies for uncertain tax positions based on its evaluations. The Collaborative is not currently under examination by any taxing jurisdiction. As a Chapter 40 governmental entity, the Collaborative is exempt from filing certain non-profit filings and, accordingly, there are no returns currently open for examination.

**NOTE K – COMMONWEALTH OF MASSACHUSETTS SURPLUS REVENUE RETENTION (OSD)**

The excess (deficiency) of revenue received from departments of the Commonwealth of Massachusetts is the amount in accordance with the Commonwealth of Massachusetts Not-For-Profit Provider Surplus Revenue Retention Policy, pursuant to 808CMR 1.19(3) of the Pricing, Reporting, and Auditing for Social Programs, which allows a provider to retain, for future use, a portion of annual net surplus. Net surplus from the revenues and expenses with services provided to purchasing agencies, which are subject to 808CMR 1.00, may not exceed 20% of the provider’s revenues derived from contracts with state departments annually. For fiscal 2016 and beyond, there is no limit on the cumulative amount of the provider’s net surplus. For the year ended June 30, 2019, the Collaborative had no surplus revenue from contracts with state departments.

**NOTE L – DISCLOSURES REQUIRED UNDER MASSACHUSETTS GENERAL LAW C.40 § 4E**

Names, duties and total compensation of the five most highly compensated employees

The five highest compensated employees of the Collaborative during fiscal year 2019 were as follows:

<u>Name</u>	<u>Title</u>	<u>Total Compensation</u>
Chris A. Scott, PhD	Executive Director	\$208,071
Joia Mercurio	Assistant Executive Director of Curriculum & Technology	\$112,111
Julie Fielding	Principal Director of Student Services & Human Resources	\$110,618
Kari Morrin	Resources	\$110,219
Nicole Noska	Principal	\$108,500

**Valley Collaborative**  
Notes to Financial Statements  
June 30, 2019

**NOTE L – DISCLOSURES REQUIRED UNDER MASSACHUSETTS GENERAL LAW C.40 § 4E –  
*continued***

Executive Director:

Responsible for the proper fiscal management of Collaborative Programs. Administer and coordinate all programs and services offered by the Collaborative. Develop and propose an annual budget to the Board of Directors. Ensure Collaborative is operating within and in compliance with federal and state laws.

Assistant Executive Director of Curriculum & Technology:

Responsible for supervising the effective and efficient implementation of programs and the payroll department. Assist in the creation of required state reports, records and other documentation. Keep the executive director informed about what is happening at the program level.

Principal:

Responsible to ensure program curriculum is aligned with Massachusetts Curriculum Frameworks. Other responsibilities include, ensure safety and structure of program, coordination and review all IEPs, schedule and participate in IEP meetings, communicate with parents, LEAs and outside agencies, and interview student referrals.

Director of Student Services & Human Resources:

Responsible for administering personnel programs and policies for the Collaborative and ensuring that proper practices are being followed. Handle all aspects with the hiring process. Manage the day-to-day human resource functions.

Amounts expended on services for individuals aged 22 years and older

Total direct costs incurred by the Collaborative in its over 21 programs, funded in part by contracts with agencies of the Commonwealth of Massachusetts, totaled \$2,999,208 for the year ended June 30, 2019, excluding Massachusetts Teachers' and State Employees' Retirement Systems "on-behalf" payments.

Amounts expended on administration and overhead

Administrative expenses of \$1,869,333 for the year ended June 30, 2019, include all costs that cannot be directly or reasonably applied to a program of the Collaborative. Administrative expenses include salaries, related benefits and payroll taxes, associated with the Collaborative's administrative office (i.e., Executive Director, finance staff, human resources, etc.), as well as other costs associated with maintaining that office (i.e. occupancy, supplies, etc.). The Collaborative directly applies salaries, where appropriate, to its programs and allocates related employee benefits and taxes to those programs. Occupancy, supplies, maintenance and any other cost that can be directly applied, or reasonably allocated, are reported under program expense.

Accounts held by the Collaborative that may be spent at the discretion of another person or entity

The Collaborative does not hold any accounts that may be spent at the discretion of another person or entity.

Transactions between the Collaborative and any related for-profit or non-profit organization

Other than the leases described below, the Collaborative had no transactions between the Collaborative and any related for-profit or non-profit organization.

Transactions or contracts related to purchase, sale, rental or lease of real property

Transactions or contracts related to the purchase, sale, rental, or lease of real property are described in Notes B and C to the financial statements. The Collaborative leases classroom and other program space within Tyngsborough, a member district. For the year ended June 30, 2019, rent expense under this lease was \$255,950.

**Valley Collaborative**  
Notes to Financial Statements  
June 30, 2019

**NOTE L – DISCLOSURES REQUIRED UNDER MASSACHUSETTS GENERAL LAW C.40 § 4E -  
*continued***

Annual determination and disclosure of cumulative surplus

Cumulative Surplus Calculation - FY19	Page(s) in financial statements
(A) Voted Cumulative Surplus as of 6/30/18	\$ 4,042,161 (A) p. 11
(B) 1 Amount of (A) used to support the FY19 Budget (B)1	\$ -
2 Amount of (A) returned to member districts (B)2	(\$ 500,000)
(B)1 + (B)2 = (B)	(\$ 500,000) (B) p. 8
(C) Unexpended FY19 General Funds	\$ 1,061,093 (C) p. 11
(D) Cumulative Surplus as of 6/30/19 (A) - (B) + (C) = (D)	\$ 4,603,254 (D)
(E) FY19 Total General Fund Expenditures*	\$ 19,004,149 (E) p. 11
(F) Cumulative Surplus Percentage (D) ÷ (E)	24% (F)
Estimated Amount of Excess Cumulative Surplus as of 6/30/19	-

\*Excludes intergovernmental expense, includes transfers to postemployment benefits trust and capital reserve fund, net of transfers to the general fund from the capital reserve.

**Valley Collaborative**  
Statement of Revenues, Expenditures and Changes in Fund Balance  
of the General Fund - Budget to Actual  
For the year ended June 30, 2019

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual Amounts</u>	<u>Variance with Final Budget Favorable (Unfavorable)</u>
Revenues:				
Services	\$ 16,416,426	\$ 16,393,209	\$ 16,928,751	\$ 535,542
State contracts	2,395,000	2,798,978	2,872,647	73,669
Other	506,000	613,351	202,899	(410,452)
Interest	20,000	55,940	60,945	5,005
Intergovernmental revenue	-	-	3,709,658	3,709,658
	<u>19,337,426</u>	<u>19,861,478</u>	<u>23,774,900</u>	<u>3,913,422</u>
Expenses:				
Salaries	12,851,042	13,333,652	13,390,245	(56,593)
Employee benefits and taxes	2,290,000	1,878,741	2,410,125	(531,384)
Operating expenses	2,103,975	2,354,468	2,295,294	59,174
Leases and rentals	448,950	448,950	427,709	21,241
On-behalf retirement payment expense	-	-	3,709,658	(3,709,658)
	<u>17,693,967</u>	<u>18,015,811</u>	<u>22,233,031</u>	<u>(4,217,220)</u>
Excess of revenues over expenses	<u>\$ 1,643,459</u>	<u>\$ 1,845,667</u>	<u>\$ 1,541,869</u>	<u>\$ (303,798)</u>
Other Budget Items:				
Credits to member districts	\$ -	\$ -	\$ 500,000	\$ (500,000)
Capital Budget Items	<u>425,000</u>	<u>476,743</u>	<u>480,776</u>	<u>(4,033)</u>
	<u>\$ 425,000</u>	<u>\$ 476,743</u>	<u>\$ 980,776</u>	<u>\$ (504,033)</u>

Note: The schedule above is presented on the same basis used by the Collaborative to present its internal budget to actual comparison and account groupings are not necessarily consistent with the Statement of Revenue, Expenditures and Changes in Fund Balances presented on page 11. Also, capital budget items presented above include actual capital outlays and transfers made to or from the Capital Reserve Fund.

**Valley Collaborative**  
OPEB Plan - Required Supplementary Information  
June 30, 2019

<b>Year</b>	<b>Actuarial Determined Contribution</b>	<b>Contributions in relation to the actuarially determined contribution</b>	<b>Contribution deficiency (excess)</b>	<b>Covered employee payroll</b>	<b>Contributions as a percentage of covered employee payroll</b>
June 30, 2019	\$ 880,811	\$ (61,922)	\$ 818,889	\$ 11,092,407	0.56%

Schedule Presentation

This schedule is intended to present information for 10 years. Until a 10-year trend is compiled, information is presented for those years for which information is available.



**Valley Collaborative**  
OPEB Plan - Required Supplementary Information  
As of the June 30, 2019 Measurement Date

<b>Schedule of Changes in the Collaborative's Net OPEB Liability and Related Ratios</b>		
<b>Valuation Date</b>	<b>July 1, 2018</b>	<b>July 1, 2017</b>
<b>For the Reporting Period &amp; Fiscal Year ending on:</b>	<b>June 30, 2019</b>	<b>June 30, 2018</b>
<b>Total OPEB Liability</b>	6,291,640	4,270,784
I. Service Cost	752,044	608,129
II. Interest on Total OPEB Liability, Service Cost, and Benefit Payments	374,432	18,642
III. Changes in Benefit terms	-	-
IV. Difference between Expected & Actual Plan Experience	(1,703,175)	-
V. Changes of Assumption	2,659,477	43,514
VI. Benefit Payments Excluding Implicit Cost	(48,295)	(30,590)
VII. Implicit Cost Amount	(13,627)	-
VIII. Total Benefit payments including Implicit Cost [VI.+VII.]	(61,922)	(30,590)
IX. Net Change in OPEB liability [I.+II.+III.+IV.+V.+VIII.]	2,020,856	639,695
X. Total OPEB liability - beginning of period	4,270,784	(148,019)
XI. Prior Period Adjustment for Retirees not Previously Reflected	-	-
XII. Total OPEB Liability - end of period [IX.+X.+XI.]	6,291,640	491,676
<b>Plan Fiduciary Net Position</b>	4,039,225	3,779,108
XIII. Earning from Plan Investments	260,117	236,892
XIV. Employer Contribution to trust	61,922	30,590
XV. Benefit payments from trust, including refunds of member contributions	(61,922)	(30,590)
XVI. Administrative expense	-	-
XVII. Other	-	-
XVIII. Net change in plan fiduciary net position [XIII.+XIV.+XV.+XVI.+XVII.]	260,117	236,892
XIX. Plan fiduciary net position - beginning of period	3,779,108	3,542,216
XX. Plan fiduciary net position - end of period [XVIII.+XIX.]	4,039,225	3,779,108
XXI. Net OPEB Liability [XII.-XX.]	2,252,415	491,676
XXII. Plan fiduciary net position as a % of total OPEB liability [XX./XII.]	64.20%	768.62%
XXIII. Covered employee payroll	11,092,407	11,775,259
XXIV. Plan NOL as % of covered employee payroll [XXI./XXIII]	20.31%	4.18%
Single Discount Rate to calculate Plan Liabilities	4.25%	7.50%

Schedule Presentation

This schedule is intended to present information for 10 years. Until a 10-year trend is compiled, information is presented for those years for which information is available.

See independent auditor's report.

**Valley Collaborative**  
OPEB Plan - Required Supplementary Information  
As of the June 30, 2019 Measurement Date

Notes to Required Supplementary Information:

Valuation Date:	Actuarially Determined Contribution was calculated as of July 1, 2018.
Actuarial Cost Method:	Individual Entry Age Normal
Asset-Valuation Method:	Market Value of Assets as of the Measurement Date, June 30, 2019.

Actuarial Assumptions:

Investment Rate of Return:	6.08%, net of OPEB plan investment expense, including inflation (based on 2019 Horizon Survey Capital Market Assumptions).
Municipal Bond Rate:	2.79% as of June 30, 2019 (source: S&P Municipal Bond 20-Year High Grade Index - SAPIHG)
Single Equivalent Discount Rate:	4.25%, net of OPEB plan investment expense, including inflation.
Inflation:	2.50% as of June 30, 2019 and for future periods
Salary Increases:	3.00% annually as of June 30, 2019 and for future periods
Cost of Living Adjustment:	Not Applicable
Pre-Retirement Mortality:	General: RP-2014 Mortality Table for Blue Collar Employees projected generationally with scale MP-2016 for males and females  Teachers: RP-2014 Mortality Table for White Collar Employees projected generationally with scale MP-2016 for males and females
Post-Retirement Mortality:	General: RP-2014 Mortality Table for Blue Collar Healthy Annuitants projected generationally with scale MP-2016 for males and females  Teachers: RP-2014 Mortality Table for White Collar Healthy Annuitants projected generationally with scale MP-2016 for males and females

See independent auditor's report.



**Valley Collaborative**  
Schedule of the Collaborative's Proportionate Share of Net Pension Liability  
For the Year Ended June 30, 2019

		<u>MTRS</u>	<u>MSERS</u>
Collaborative's proportion of net pension liability	FY2014	0.10521%	0.02526%
	FY2015	0.07985%	0.02466%
	FY2016	0.08405%	0.07637%
	FY2017	0.08453%	0.08118%
	FY2018	0.09167%	0.08646%
Collaborative's proportionate share of net pension liability	FY2014	\$ 16,724,835	\$ 1,871,525
	FY2015	\$ 16,360,313	\$ 2,806,546
	FY2016	\$ 18,790,793	\$ 10,530,873
	FY2017	\$ 19,344,064	\$ 10,410,850
	FY2018	\$ 21,737,193	\$ 11,438,238
Collaborative's covered-employee payroll	FY2014	\$ 6,277,563	\$ 4,565,446
	FY2015	\$ 5,347,143	\$ 4,285,929
	FY2016	\$ 5,527,894	\$ 4,254,279
	FY2017	\$ 5,762,613	\$ 4,635,195
	FY2018	\$ 6,333,668	\$ 6,028,713
Collaborative's proportionate share of net pension liability as a percentage of its covered-employee payroll	FY2014	266.42%	40.99%
	FY2015	305.96%	65.48%
	FY2016	339.93%	247.54%
	FY2017	335.68%	224.60%
	FY2018	343.20%	189.73%
Plan fiduciary net position as a percentage of total pension liability	FY2014	61.64%	76.32%
	FY2015	55.38%	67.87%
	FY2016	52.73%	63.48%
	FY2017	54.25%	67.21%
	FY2018	54.84%	67.91%

Notes to Required Supplementary Information

MTRS is the Massachusetts Teachers' Retirement System

MSERS is the Massachusetts State Employees' Retirement System

Also, see Note E to financial statements

Measurement Date

The amounts presented in this schedule were determined as of June 30, 2018.

Schedule Presentation

This schedule is intended to present information for 10 years. Until a 10-year trend is compiled, information is presented for those years for which information is available.

See independent auditor's report.

**Valley Collaborative**  
Schedule of Pension Contributions  
For the Year Ended June 30, 2019

	<b>FY2014</b>	<b>FY2015</b>	<b>FY2016</b>	<b>FY2017</b>	<b>FY2018</b>
<b><u>MTRS</u></b>					
Contractually required contribution	\$ -	\$ -	\$ -	\$ -	\$ -
Contributions in relation to the contractually required contribution	\$ -	\$ -	\$ -	\$ -	\$ -
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -
Collaborative's covered-employee payroll	\$ 6,277,563	\$ 5,347,143	\$ 5,527,894	\$ 5,762,613	\$ 6,333,668
Contributions as a percentage of covered-employee payroll	0.00%	0.00%	0.00%	0.00%	0.00%

<b><u>MSERS</u></b>					
Contractually required contribution	\$ 255,665	\$ 240,012	\$ 238,217	\$ 259,571	\$ 337,608
Contributions in relation to the contractually required contribution	\$ 255,665	\$ 240,012	\$ 238,217	\$ 259,571	\$ 337,608
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -
Collaborative's covered-employee payroll	\$ 4,565,446	\$ 4,285,929	\$ 4,254,279	\$ 4,635,195	\$ 6,028,713
Contributions as a percentage of covered-employee payroll	5.60%	5.60%	5.60%	5.60%	5.60%

**Notes to Required Supplementary Information**

MTRS is the Massachusetts Teachers' Retirement System

MSERS is the Massachusetts State Employees' Retirement System

Also, see Note E to financial statements

**Measurement Date**

The amounts presented in this schedule were determined as of June 30, 2018.

**Schedule Presentation**

This schedule is intended to present information for 10 years. Until a 10-year trend is compiled, information is presented for those years for which information is available.

**Contributions**

The Collaborative is required to pay an annual appropriation as established by the Public Employees' Retirement Administration Commission (PERAC) for MSERS. No contribution is required for MTRS. The Commonwealth of Massachusetts as a nonemployer is legally responsible for the entire past service cost related to the Collaborative and therefore has a 100% special funding situation.



**FRITZ DEGUGLIELMO LLC**  
**CERTIFIED PUBLIC ACCOUNTANTS**  
**& BUSINESS ADVISORS**

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Directors of  
Valley Collaborative  
Billerica, Massachusetts

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Valley Collaborative (a collaborative organized under the Laws of the Commonwealth of Massachusetts), as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise Valley Collaborative's basic financial statements, and have issued our report thereon dated October 23, 2019.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Valley Collaborative's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Valley Collaborative's internal control. Accordingly, we do not express an opinion on the effectiveness of Valley Collaborative's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Valley Collaborative's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Certified Public Accountants

Newburyport, Massachusetts

October 23, 2019



# Central Administration

25 Linnell Circle, Billerica, MA 01821 \* Tel: (978)528-7800 \* <http://www.valleycollaborative.org>

## ACCEPTANCE OF THE BOARD OF DIRECTORS

We, the Board of Directors of the Valley Collaborative, have voted to accept the representations of management and the expression of the opinions made by Fritz DeGuglielmo LLC as embodied in the financial statements, supplemental schedules and independent auditor's reports for the year ended June 30, 2019.

We also certify that the representations made by management and the disclosures in the financial statements are accurate and have been correctly and completely disclosed as required by accounting principles generally accepted in the United States of America and under Commonwealth of Massachusetts laws for the year ended June 30, 2019.

Board Chair

10/24/2019

Date