

Dear Valley Staff,

As you have already been made aware, Valley Collaborative, in conjunction with its Board of Directors and the Merrimack Valley Association of School Superintendents, has made the decision to close for a minimum of two weeks with the possibility of an extension.

Per the Massachusetts Department of Elementary and Secondary Education regulations and guidelines, Valley will need to be in session until June 24th (our previously scheduled last day of school given 5 snow days). Please visit <http://www.doe.mass.edu/sfs/emergencyplan/covid19.html> for this guidance.

Hourly employees who are contracted 180 days or 207 days will not get paid on the 3/20/2020 pay date for Friday, March 13th. The next pay date on 4/3/2020, the same staff will not be paid for Monday, March 16th as these days will get made up in June and employees will be paid at that time. These employees will however be paid for the remainder of the Valley closure as these days will not be made up in June. Salaried employees will continue to be paid their division of salary per usual (as their contracted days are distributed over the course of the year). Hourly employee who are contracted for 260 days will also continue to be paid for their contracted days.

As previously stated, Valley will be closed for at least two weeks. Therefore, no educational services can be provided during the school closure.

We encourage you to reach out to your Principals/Supervisors with any further questions you may have.

Be well,

-Chris

Chris A. Scott, Ph.D.
Executive Director



25 Linnell Circle
Billerica, MA 01821
978-528-7826