



Safety Committee Itinerary

Meeting #5 May 29th 2015

40 Linnell Circle, Billerica MA 01821 * Tel: (978)-528-7800 * <http://www.valleycollaborative.org>

- **BeSafe STARS binder and E-File Access**

-Two Binders Created; To be housed at each location

Binder sent to Tyngsborough. Also, Billerica and Tyngsborough Police have access to the binders and web portal at their respective stations, which aids in emergency response time.

- **ALICE Training: Thoughts, Discussions, Staff Meeting Presentations, and Lockdown Drills (Guests from Billerica Police and Fire)**

The Collaborative has never taken part in a lock down DRILL at any locations. Reasons in the past were; too difficult, too many different programs, not needed. Lockdown Drilling is the first step in rolling out our staff ALICE Response Training. Representatives from Billerica PD and Billerica FD will be at next meeting to start the process off planning the first drill. Drill counts towards the 4 necessary fire drills needed each year. Students will receive lockdown training, staff will receive ALICE training.

- **Middle School Transition Safety Discussion**

Bathroom locations and usage is main concern.

- **Silent 911- Lead Nurse Jess Scalzi**

Handout

Handout was passed out to members regarding a Silent 911 code used if person is unable to speak (accident, intruder, medical, etc)

- **Current Events**

Billerica Public Elementary enters lockdown during home invasion in school neighborhood.

Need for Lockdown Drill was mentioned and reaffirmed.

- **Open Forum**

- **Schedule**

The Valley Collaborative Safety Committee will meet next on **July 18th** immediately after the Leadership meeting.